



*Newberg Public Library enriches and nourishes the life of our community, providing countless opportunities for the integration of people and knowledge.*

## **NEWBERG PUBLIC LIBRARY ADVISORY BOARD MEETING MINUTES Thursday, June 26, 2026, 9 A.M.**

**In Person:** Newberg Public Library, 503 E Hancock Street

**Online:** <https://us06web.zoom.us/j/89536547180>

ID 895 3654 7180

1. CALL MEETING TO ORDER: Julia Kightly, Vice Chair, at 9:03 a.m.
  2. Members present: Amanda Houston, Julia Kightly, Sharee Adkins, Jessica Hopkins-Hubbard, Leslie Smestad,  
Absent: Elise Semmens, Student Commissioner
  3. ACCEPT CONSENT CALENDAR
    - a. Accept May 2026 Library Advisory Board Meeting Minutes.
    - b. Julia motioned to accept minutes, Leslie seconded, motion approved.
  4. PUBLIC COMMENTS
    - a. No public comments
  5. BOARD COMMENTS
    - a. Current Library Narratives
      1. Board enjoyed the narratives, but would have liked to see the picture referenced
  6. REPORTS
    - a. Library Director's report (Korie Buerkle)
      1. Summer Reading is busier than ever. In the first week there were 250 more visits to the library over last year at the same time.
      2. Two new on-call staff have started with one more starting in July.
      3. Masonry work is being done on the library's windowsills since they were crumbling. City of Newberg is paying for the repairs, which are half done.
  7. UNFINISHED BUSINESS
    - a. Strategic Plan 2026-2031 work session
      1. Collections & Digital Resources
        - Explore Collection budget allocations (physical and digital) and helping people understand the collection
        - Create an AI Policy that includes Collection Development, with a process for ongoing review
        - Digitization of Newberg Graphics (first priority) and other local history collections (collection based)
        - Continue to assess collections for relevance and use, replacing with new technology when needed (and as funded)
- Survey: What are we missing? (with the existing resources we have)

## 2. Community & Belonging

- Assess building and resources to better create a welcoming environment for all
- Curbside service
- Support staff Continuing Education with an ongoing procedure for transparency
- Define desired team culture (for staff and volunteers) and connect to everyday practices
- Address staff and organizational capacity (survey less programming= more hours)
- Celebrate the Newberg Public Library's history in the community through programming and a presence of history inside the library. Celebrate local history through programming

## 3. Facilities & Infrastructure

- Evaluate library space and shelving for best use of space. Create space to expand the Local History collection
- Address lighting issues in the Carnegie Room. Replace outside Carnegie cement steps
- Replace outdated (carpeted) shelving panels
- Paint inside of the building (last done in 10 years ago)
- Replace orange paneling upstairs that is coming off
- Replace orange countertops upstairs
- Remove bricks in street in front of library and repave
- Develop a plan for yearly ADA audit of building and resources

Structure inside vs outside, Carnegie, 80's

When you visit the library, what do you notice that you would like to see repaired?

Option- don't have an opinion/don't use

These are the areas we've noticed for repairs. Do you have areas you feel we've missed.

## 4. Outreach & Partnerships

- Explore further partnerships with the school district (Preschool, Summer School) and other educational entities
- Continue to assess and develop partnerships with entities serving marginalized communities (Head Start, Family Place, Preschools, Chehelem Senior Center, Assisted Living Facilities, Friendsviews, Homebound Services)
- Work toward an agreement with the City of Dundee and residents outside the city limits but inside the school district boundaries for a permanent solution to library service in their area.

We've identified these areas of need, what have we missed? Limited resources

## 5. Next steps for Strategic Plan

1. Korie will wordsmith "Goals," and send to Jessica and Julia. Feedback will go directly to Korie (not a discussion).
2. Korie will work on creating the survey and send the test out to board members. Feedback will go directly to Korie (not a discussion).
3. Survey will be ready by next board meeting, Thursday, July 30, 6:00 p.m. which is our public listening session.

8. NEXT MEETING: Thursday, July 30<sup>th</sup>, 6:00 p.m. Strategic Plan Public Listening session

9. ADJOURNMENT at 10:35 a.m.

*ACCOMMODATION OF PHYSICAL IMPAIRMENTS: In order to accommodate persons with physical impairments, please notify the City Recorder's office of any special physical or language accommodations you may need as far in advance of the meeting as possible and no later than 48 hours prior to the meeting. To request these arrangements, please contact the Library Director at (503) 554 7734. For TTY services please dial 711. If you would like to attend this meeting online please contact the Library Director 48 hours ahead of time.*